



Sunshine Beach State School

A GOOD PLACE TO BE

Department of Education trading as Education Queensland International (EQI)
Cricos Provider Code: 00608A

Pre-Enrolment documentation checklist

Enrolling Student Name _____

Parent Name/s _____

Phone _____ Email _____

Birth Certificate / Passport

Only required from Prep students and students who have not previously attended a Qld State School.

Sibling currently enrolled SBSS

Proof of Residency in Catchment

Parents or legal guardians who wish to enrol their child at Sunshine Beach State School are required to demonstrate that the student's principal place of residence is within the catchment area.

Current proof of residency at the address indicated must be provided by way of the following:

One document from **Category A**

PLUS

Two documents from **Category B**

These documents must include your name and address identifying that your residence is within the appropriate Sunshine Beach State School catchment area for your child.

Please note: The Principal can request additional documentation at their discretion.

CATEGORY A One document from the list below	CATEGORY B Two documents from the list below <i>Most providers will email documentation to you when services are connected. These can be forwarded to the Enrolment Officer if required.</i>
<input type="checkbox"/> Recent unconditional contract of sale	<input type="checkbox"/> Qld driver's licence showing address in catchment
<input type="checkbox"/> Current rates notice	<input type="checkbox"/> Change of address notification for Qld driver's licence
<input type="checkbox"/> Current signed lease agreement	<input type="checkbox"/> Utilities connection or invoice (gas, electricity, water)
	<input type="checkbox"/> Bond receipt (bond lodgement does not suffice)
	<input type="checkbox"/> Centrelink correspondence
	<input type="checkbox"/> Australian Tax Office correspondence
	<input type="checkbox"/> Family assistance office correspondence
	<input type="checkbox"/> Internet/phone provider correspondence
	<input type="checkbox"/> Immunisation registry correspondence
	<input type="checkbox"/> Bank correspondence
	<input type="checkbox"/> Department of Human Services advice
	<input type="checkbox"/> Health insurance correspondence

Office use	Signature:
Date	