



Sunshine Beach State School

A GOOD PLACE TO BE

Department of Education trading as Education Queensland International (EQI)

Cricos Provider Code: 00608A

Enrolling at our School

We are delighted you have chosen to enrol your children at our school. Because of the substantial growth in the Noosa area over the last few years, it is important you identify if your principal place of residence is within the school catchment area as per Sunshine Beach State School Management Plan.

Check Ed Map - <https://www.qgso.qld.gov.au/maps/edmap/>

SBSS School Management Plan - <https://sunshinebeachss.eq.edu.au/enrolments/enrolling-at-our-school>

Enrolment Policy - <https://education.qld.gov.au/parents-and-carers/enrolment/management-plans>

Should you have any questions regarding the enrolment process please contact us on 5474 6333.

In Catchment Pre-enrolment process:

Two current proof of address documents will need to be provided when enrolling. Proof of address must contain parent/guardian's name & In Catchment address. This is not required if a sibling is already enrolled SBSS.

- **One primary source** – a current rental/lease agreement, unconditional contract of sale or rates notice.
A rental property through a private individual requires a Statutory Declaration by the owner of the property.
- **One secondary source** – a utility bill (gas, electricity, internet connection) Qld driver's licence etc.

Enrolment Application Checklist

Complete the Application for Student Enrolment and consent forms for each enrolling child.

- 1. Application for enrolment – complete and sign by enrolling parent/s.
- 2. Enrolment Agreement form
- 3. State School Consent form
- 4. Acceptable Use of ICT Facilities & Devices Agreement (for current year, not for future year enrolments)
- 5. Third Party Consent form (for current year, not for future year enrolments)
- 6. Prospective student's birth certificate, passport or immunisation papers. Just one of these documents are required.
- 7. Student's most recent report card.

If applicable:

- 8. For Prep students only - Consent to Share Information form.
- 9. Prospective student's medical condition, symptoms & management.
Any medication required at school must be documented and a consent form requested from our enrolment officer. Student health plans are required for specific medical conditions.
- 10. Evidence of prospective student's immigration status if student was not born in Australia.
- 11. Any relevant court orders concerning prospective student's welfare, safety or parenting arrangements.

Out of Catchment applications

Families are most welcome to complete the **Out of Catchment Expression of Interest application** and submit with the above enrolment documentation if their enrolling address falls **outside** of the SBSS catchment area. Out of Catchment Applications will be processed by Sunshine Beach Leadership Team and parents notified of the outcome by telephone or email.

Enrolment Interviews.

Once all forms are received, the enrolment officer will schedule an enrolment interview with a member of the leadership team or contact you for further information.

Completed Documentation

Completed documentation may be returned by:

- Emailing to enrolments@sunshinebeachss.eq.edu.au
- Delivering to Sunshine Beach State School office.
- Posting to Sunshine Beach State School, 105 Ben Lexcen Drive, Sunshine Beach 4567

Enrolment Management Plan

The school Enrolment Management Plan (School EMP) sets out the conditions under which students may be enrolled at Sunshine Beach State School, subject to any other requirements or limitations as per the [Education \(General Provisions\) Act 2006](#)

The School EMP is supported by [Sunshine Beach State School Management Plan](#)

Local Catchment Area

A local catchment area is the defined geographical area from which the school is to have its core intake of students. The catchment map for our school is available online at [Ed Map](#)

<https://www.qgso.qld.gov.au/maps/edmap/>